



# Skipton Choral Society

## Members Information

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## REHEARSALS

### When and Where

Rehearsals take place on Monday evenings from 7pm to 9pm in Holy Trinity Church, Skipton. This is the church at the top of the High Street next to Skipton Castle.

We rehearse in the vestry room (accessed via the side entrance on the left as you look at the church).

If you are driving, you can park for free in the evenings on the High Street or in the car park behind the Town Hall (near Next and M&S Simply Food).



### Attendance

Attendance at a minimum of two-thirds of rehearsals is usually required to take part in any concert. Please discuss with the conductor if you have any concerns. Please let the membership secretary know if you can't attend a rehearsal ([membership@skiptonchoralsociety.com](mailto:membership@skiptonchoralsociety.com))

### What to bring

Soft pencils (B or higher for hired scores) are needed for marking scores; please catch up on any markings missed through absence.

Don't forget your music! This will be provided by the librarian at the first rehearsal of term (or the first rehearsal you attend).

## **MUSIC HIRE / PURCHASE**

The person to contact regarding music hire is our librarian, Jayne Butterworth.

Jayne can be contacted on: [librarian@skiptonchoralsociety.com](mailto:librarian@skiptonchoralsociety.com)

Lists for ordering music are circulated well in advance; please sign up at a rehearsal or contact the librarian. If you are using your own music, please ensure you have the same edition that the choir will be using.

Please return hired scores to the librarian immediately after the concert. If you are unable to sing in a concert, please return scores well in advance.

Black music folders are required for concerts. These are not available for purchase and you would need to provide your own.

## **HOLDING YOUR PERSONAL DETAILS**

If you decide to join we will ask you to provide your personal details (name, address, phone number and email) for our choir database.

This is held securely with access only by committee members.

In signing the personal details form you will agree to our holding your details in this way.

If you leave the choir, please let us know so that we can remove your details. If you leave and don't tell us, we may continue to hold your details until the following term.

**A personal details form is enclosed for you to complete if you do decide to join us. Please return this to Liz Graham, Membership Secretary at a rehearsal.**

## **MEMBERSHIP FEES**

Membership fees are £120 per year, payable in January in full, or termly (£40) or monthly (£10).

You will be given a subscription form to complete detailing payment frequency and how you intend to make payment (i.e. cash, cheque, bank transfer (BACS) or standing order). This will also give you the option to sign up to gift aid if you wish.

**A subscription form is enclosed for you to complete if you do decide to join us. Please return this to Liz Graham, Membership Secretary at a rehearsal.**

If you have any membership queries, Liz can be contacted on:  
[membership@skiptonchoralsociety.com](mailto:membership@skiptonchoralsociety.com)

## CONCERT INFORMATION

We usually have three concerts each year: at Easter, in the summer and at Christmas. On the day of each concert there will be a rehearsal in the afternoon at the concert venue.

### Concert days

Attendance at the afternoon rehearsal is essential; please discuss any difficulties with our conductor. Please be on time so that seating arrangements can be sorted out before the rehearsal begins.

### Black folders

All choir members should purchase and bring their own black folder to concerts. Music is held within the folder during the concert for a professional look.

### Concert Dress

Ladies: Full length black skirt or evening-type trousers (not leggings or drainpipes); long sleeved black top or long black dress. Plain matt black fabric, not velvet or sparkles. Discreet turquoise accessories.

Men: Black trousers and long-sleeved black shirt, not glossy or velvet, with turquoise tie\*; no jackets; plain black sweaters if desired.

\* Ties are available from the Librarian ([librarian@skiptonchoralsociety.com](mailto:librarian@skiptonchoralsociety.com)) for a £5 deposit which is returnable on leaving the choir.

### Choral discipline

During a concert performance:

Please do not

- wave at people you know in the audience!
- turn pages noisily during solos
- chat before or after the concert while still on stage
- applaud except when sitting
- bring large water bottles for use during the concert (a small bottle can be brought on stage and used discretely)

Please do

- always stand when the conductor enters at beginning and after the interval, even if there is no chorus immediately
- sit when the conductor and soloists leave

## WHO'S WHO

	<p>Tom Knapp <b>Chairman</b> chairman@skiptonchoralsociety.com</p>		<p>Tony Colgrave <b>Sponsorship Administrator</b> sponsors@skiptonchoralsociety.com</p>
	<p>Contact for general enquiries Debbie Nicholson <b>Secretary</b> secretary@skiptonchoralsociety.com</p>		<p>Paul Hudson <b>Webmaster/Publicity</b> webmaster@skiptonchoralsociety.com</p>
	<p>Jayne Butterworth <b>Librarian</b> librarian@skiptonchoralsociety.com</p>		<p>Rosy Robinson <b>Stage Manager</b></p>
	<p>Richard Mashiter <b>Treasurer</b> treasurer@skiptonchoralsociety.com</p>		<p>Contact for membership enquiries Liz Graham <b>Membership</b> membership@skiptonchoralsociety.com</p>

## COMMUNICATIONS

Weekly emails are sent to all members from the Secretary, Debbie Nicholson.

Please let Debbie know if you don't use email and we can send you postal updates (if you wish); however most key points will also be discussed during the break at each rehearsal.

Debbie can be contacted on: [secretary@skiptonchoralsociety.com](mailto:secretary@skiptonchoralsociety.com)

## FUNDRAISING

### Social Events

We have a number of social events to raise money to support the ongoing running of the choir. Social events will be publicised at rehearsals and via email communications from the Secretary.

### Sponsors, Patrons and Friends Scheme

We have recently launched a Sponsors, Patrons and Friends Scheme. More information can be found on the website (<http://skiptonchoralsociety.com/sponsors>).

If you have any questions please speak to Tony Colgrave who is leading the scheme. He can be contacted at [sponsors@skiptonchoralsociety.com](mailto:sponsors@skiptonchoralsociety.com).

### Gift Aid

As mentioned in the 'membership fees' section, the choir is eligible for gift aid if you would like to contribute in this way.

### 200 club

This is administered during rehearsals. It costs £12 for the year and there are periodic draws for cash prizes.

### Easy fundraising

You can also raise funds for the choir by shopping online through: [www.easyfundraising.org.uk](http://www.easyfundraising.org.uk)

## MORE INFORMATION

More information can be found on (and downloaded from) the choir's website <http://skiptonchoralsociety.com/>. This includes:

- The choir's **Constitution** with which members should familiarise themselves.
- The complaints procedure

If you have any questions or would like paper copies of any of the documents detailed above, please contact Liz Graham, Membership Secretary on [membership@skiptonchoralsociety.com](mailto:membership@skiptonchoralsociety.com)